

**The joint venture between ACC and the NZ Council of Trade Unions is now in its fourth year.**

**To date we have trained over 15,000 Health and Safety reps.**

**Stage One** - The Role of the Rep, Health Safety and Employment Legislation, Hazard Identification and Hazard Management and issuing Hazard Notices.




**Stage Two** - Effective Incident Investigation, Hazard Identification and Control.

**Stage Three** - Rehabilitation and safe return to work. Linking workplace productivity with good health and safety practice and measuring those improvements.



*'Jumbo' Miller H&S rep and Dairy Workers Union (DWU) member*

## **What is the role of the health and safety representative ?**

-  To improve health and safety at work
-  To support injured workers return to work safely
-  Trained health and safety reps are authorised to issue hazard notices under the Health and Safety and Employment Amendment Act 2002



*Jon Knott H&S Rep and Engineering, Printing and Manufacturing Union (EPMU) member*



## **Who is eligible to attend our training ?**

If you are an elected health and safety rep you can register for our training at <http://training.worksafereps.org.nz> or contact your union delegate

## **What happens next ?**

You will be invited to attend a course near you as soon as one is available. We will send an invitation 4 weeks prior to the course date. Your employer will be notified at the same time. Due to demand for our training we need confirmation as soon as possible. Attendance is free, course materials are provided including the HSE Act. Morning tea and lunch is provided. All you need to bring is pen and paper.



*Hazard Identification at Stage Two training*

**Section 19 E of the Health and Safety in Employment Act (HSE Act) states that an employer must allow a health and safety representative two days paid leave each year to attend health and safety training approved by the Minister of Labour.**

**It is your right to choose the CTU/ACC training courses.**

**Our website has been developed to support the role of the rep - check it out at [www.worksafereps.org.nz](http://www.worksafereps.org.nz)**

- ★ Latest health and safety news
- ★ Subscribe to our monthly newsletter
- ★ Templates for a Hazard notice
- ★ Templates for reporting and recording hazards
- ★ Course outlines



*Rita Narendra, HS rep and SFWU member. Winner of the Safeguard magazine award "Most Influential Employee" 2005*

**Feedback from reps who have completed our courses:**

"So much info that I can use to put into action. I can share this with my colleagues and help prevent accidents in the workplace".



"I now know that I can help my fellow workers be safe at work and help them avoid hurting themselves"



"The course raised my awareness and will encourage me to be more pro-active in my workplace. I have more confidence now to action changes and support staff".



"The course has opened my eyes to the responsibility of my role. What was unclear, like terminology at work, is now quite clear to me".

**For more information about our training programmes contact us at**

**[healthandsafety@nzctu.org.nz](mailto:healthandsafety@nzctu.org.nz)**

**Phone 04 385 1334**

**P.O Box 6645**

**Wellington**

**[www.worksafereps.org.nz](http://www.worksafereps.org.nz)**

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**Workplaces need Health and Safety Reps**

**New Zealand health and safety law gives you an opportunity to make a difference in your workplace.**

**"International research shows that worker and union participation in workplace health and safety can dramatically reduce accidents and disease."**

**Are you the person for the job?**